



## Statement **CODE OF CONDUCT**

### VALUES

The Code is underpinned by a set of values which inform the behaviours of all members all of the time. These values are translated into Quality Principles which are then translated into specific Commitments. As such, the Quality Principles translate the Values into observable behaviours against which members can be held to account. Where necessary, the Values will be used to assist in both the interpretation and application of the Code. These Values are:

<b>INTEGRITY</b>	We act with honesty and are guided by ethical and moral principles in all that we do.
<b>ACCOUNTABILITY</b>	We take responsibility for our actions and are accountable to all our stakeholders for our performance and integrity.
<b>TRANSPARENCY</b>	We openly share information about our organisation and our work to all our stakeholders and to the public.
<b>RESPECT</b>	We recognise the value and diversity of every person and are committed to treating others with due regard for their rights, dignity and integrity.
<b>EFFECTIVENESS</b>	We strive to deliver outcomes that bring about positive change in the lives of people living in Vanuatu.
<b>EQUITY</b>	We are committed to overcoming prejudices and disadvantage and promoting fair and just access to resources and opportunities.
<b>COOPERATION</b>	We work with and alongside others in a spirit of mutuality, respecting diversity and difference in the pursuit of common goals.

### PURPOSE

The Purpose is to improve international development and humanitarian action outcomes and increase stakeholder trust by enhancing the transparency, accountability and effectiveness of MJF members.

### OBJECTIVES

1. To enable high standards of practice by MJF's members.
2. To provide assurance to the stakeholders of MJF's members.
3. To champion standards of good practice for a broad range of development organisations.

## QUALITY PRINCIPLES & COMMITMENTS

QUALITY PRINCIPLES	COMMITMENTS
<p><b>1. RIGHTS, PROTECTION &amp; INCLUSION</b></p> <p>Development and humanitarian responses respect and protect human rights and advance inclusion.</p>	<ol style="list-style-type: none"> <li>1. We respect and protect human rights.</li> <li>2. We respect and respond to the needs, rights and inclusion of those who are vulnerable and those who are affected by marginalisation and exclusion.</li> <li>3. We support people affected by crisis.</li> <li>4. We advance the safeguarding of children.</li> <li>5. We advance the safeguarding of those who are vulnerable to sexual exploitation and abuse</li> </ol>
<p><b>2. PARTICIPATION, EMPOWERMENT &amp; LOCAL OWNERSHIP</b></p> <p>Development and humanitarian responses enable sustainable change through the empowerment of local actors and systems.</p>	<ol style="list-style-type: none"> <li>1. We promote the participation of primary stakeholders.</li> <li>2. We promote the empowerment of primary stakeholders.</li> <li>3. We promote gender equality and equity.</li> <li>4. We promote the empowerment of people with disabilities.</li> <li>5. We promote the participation of children.</li> </ol>
<p><b>3. SUSTAINABLE CHANGE</b></p> <p>Development and humanitarian responses contribute to the realisation of sustainable development.</p>	<ol style="list-style-type: none"> <li>1. We seek durable and lasting improvements in the circumstances and capacities of primary stakeholders.</li> <li>2. We contribute to systemic change.</li> <li>3. We promote environmental stewardship and sustainability.</li> </ol>
<p><b>4. QUALITY AND EFFECTIVENESS</b></p> <p>Development and humanitarian organisations and responses are informed by evidence, planning, assessment and learning.</p>	<ol style="list-style-type: none"> <li>1. We articulate clear strategic goals for our work.</li> <li>2. We analyse and understand the contexts in which we work.</li> <li>3. We invest in quality assessment of our work.</li> <li>4. We reflect on, share and apply results and lessons with stakeholders</li> </ol>
<p><b>5. COLLABORATION</b></p> <p>Development and humanitarian responses are optimised through effective coordination, collaboration and partnership.</p>	<ol style="list-style-type: none"> <li>1. We respect and understand those with whom we collaborate.</li> <li>2. We have a shared understanding of respective contributions, expectations, responsibilities and accountabilities of all parties.</li> <li>3. We invest in the effectiveness of our collaborations and partnerships.</li> </ol>
<p><b>6. COMMUNICATION</b></p> <p>Development and humanitarian organisations communicate truthfully and ethically.</p>	<ol style="list-style-type: none"> <li>1. We are truthful in our communications.</li> <li>2. We collect and use information ethically.</li> </ol>
<p><b>7. GOVERNANCE</b></p> <p>Development and humanitarian organisations are governed in an accountable, transparent and responsible way.</p>	<ol style="list-style-type: none"> <li>1. We are not-for-profit and formed for a defined public benefit.</li> <li>2. We meet our legal and compliance obligations.</li> <li>3. We are accountable to our stakeholders.</li> <li>4. We have responsible and independent governance mechanisms.</li> </ol>
<p><b>8. RESOURCE MANAGEMENT</b></p> <p>Development and humanitarian organisations acquire, manage and report on resources ethically and responsibly.</p>	<ol style="list-style-type: none"> <li>1. We source our resources ethically.</li> <li>2. We ensure that funds and resources entrusted to us are properly controlled and managed.</li> <li>3. We report on the acquisition and use of our resources.</li> </ol>
<p><b>9. PEOPLE AND CULTURE</b></p> <p>Development and humanitarian organisations manage and support their people fairly and effectively.</p>	<ol style="list-style-type: none"> <li>1. We have the human resource capacity and capability to deliver our work.</li> <li>2. We protect, value and support our people.</li> <li>3. We manage our people effectively and fairly.</li> <li>4. We enable our people to conduct themselves professionally and according to our stated values.</li> </ol>

## ACKNOWLEDGEMENT

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